



BOARD OF DIRECTORS MEETING

Thursday, December 12, 2019
PDE Conference Room, Suite 202
110 S. Poplar Street, Wilmington, DE
9:00 a.m. to 12:00 p.m.

Minutes

ATTENDEES:

Board Members: Juni Alam, Colleen Arnold, David Athey, Danielle Buehler, David Bushek, Michael Dillon, Craig Durand, Katie Eberhart, Helen Gregory, Ron Heun, Roxanne Jayne, Kristina Kesack, Larry Malizzi, Gus Mergenthaler, David Small, Joe Tarsavage

Guests: Kim Cole (DNREC), Rhonda Manning (phone – PA DEP), Catherine Magliochetti (EPA Region 3), Krista Scheirer (alternate Board member)

Staff: Nancy Descano, Karen Forst, Elizabeth Horsey, Kathy Klein, Danielle Kreeger

1) Welcome

Joe Tarsavage welcomed everyone and asked the meeting participants to introduce themselves.

2) Approval of Minutes from the August 29, 2019 Board Meeting

One name spelling correction was for Katie Eberhart. David Athey, Secretary, made a motion to accept the corrected minutes. The motion was seconded by David Bushek and approved.

3) Executive Committee Report / Actions

Joe Tarsavage, Board Chair, reported that at the November Executive Committee they decided that moving forward, the full Board would vote on approving the annual budget. For the past several years, the Finance Committee had approved the budget. Other Executive Committee items discussed included the office lease, strategic planning, and the resume for a potential new Board member. Joe reported that Board member Francis Faunt had not returned any of his multiple voice and email messages, so due to his lack of involvement, he is no longer on the Board. The Nominating Committee will need to find a replacement. Need to look at By-laws for requirements for Board composition. Kathy Klein will send the By-laws and Board composition information for all Board members to review. Areas where expertise would be helpful include HR, IT, and real estate.

4) Nominating Report

Helen Gregory, Chair of the Nominating Committee, reviewed the resume of Patricia Elkins that had been provided with the meeting materials. This led to a general discussion about skills, business sector, and

state of residence of new potential members. A motion to appoint Patricia to the Board was made by Michael Dillon, seconded by Larry Malizzi, and passed unanimously.

A motion for election of second terms for Joe Tarsavage, Michael Dillon, and Kristina Kesack was made by David Bushek, seconded by Gus Mergenthaler, and approved unanimously.

A motion was made by Craig Durand to accept the proposed slate of 2020 Executive Committee members and officers as follows: Joe Tarsavage as President; Carol Collier as Vice-Chair; Jill Voorhees as Treasurer; David Athey as Secretary; and Helen Gregory and Larry Malizzi as Members-at-Large. The motion was seconded by Katie Eberhart and approved unanimously.

A motion was made by Juni Alam to accept the proposed slate of committee chairs as follows: of Helen Gregory for the Nominating Committee; Larry Malizzi for the Development Committee; Jill Voorhees for the Finance Committee; and Michael Dillon for the Hatchery Committee. The motion was seconded by Roxanne Jayne and approved unanimously.

With Danielle Buehler's Board term ending on December 31, 2019, Kathy Klein recognized and thanked her for her involvement with PDE. Danielle said she was interested in being involved with strategic planning.

Kathy suggested meeting dates for 2020 and the following were selected:

February 27

May 14

September 3

December 10

Kathy will send these dates out in a calendar invitation to get on everyone's calendars.

5) Finance Report

Nancy Descano reviewed the third quarter profit and loss statement, balance sheet, and accrued revenue/accounts receivable. The profit and loss statement showed performance slightly better than budget due mostly to the timing of William Penn Foundation receipts and expenses. The balance sheet showed a slight drop in receivables and accrued revenue. Work continues in improving the accrued revenue/ accounts receivable status.

For the 2020 budget, a loss of \$90,000 is proposed. Revenue and expenses are projected at \$3.573 million and \$3.663 million respectively. Nancy presented a seven-year history of profit and loss summaries to demonstrate fluctuations over time. Joe noted a cumulative loss as costs are growing more quickly than revenues. Nancy stated that unrestricted revenue is declining, which unless addressed, will not be sustainable over time.

Discussion ensued about how personal time off (PTO) is currently budgeted to administrative expenses and only partially covered by PDE's approved indirect rate. Kathy indicated that moving forward, PTO expenses will be treated as direct expenses of projects, and that the new indirect rate negotiated with the Department of Interior, will reflect this change.

Michael Dillon said approval of the budget should be contingent of PDE continuing to narrow the gaps discussed. A motion was made to approve the 2020 budget by Roxanne Jayne, seconded by David Bushek, and approved unanimously.

The Ad Hoc Billing Committee needs to meet again to look at establishing rates for private sector proposal and other opportunities. Roxanne Jayne expressed interest in joining this committee.

Nancy Descano explained to the Board that she needed resolution allowing her to phone and online access to PDE's Vanguard accounts. Nancy read aloud the resolution and a motion to accept the resolution was made by Collen Arnold, seconded by David Small, and approved unanimously. Board Secretary David Athey signed the resolution as an acknowledgment of the action.

6) Development Report

Elizabeth Horsey, Interim Director of Donor Relations, reported that \$285,000 had been raised to date in 2019 versus a goal of \$254,000. Profit from the annual celebration was \$26,000, which is considered good since the expenses significantly increased from the prior year (staff billed their time). Michael wondered if ticket prices should be raised next year. Joe suggested reducing the number or people at tables but keeping the per-table price the same. The Board generally thought the event was excellent and that the video was great. Only negatives were the food lines and acoustics. Kathy said she had already signed a contract with Vie for next year with the same per-person cost and that the 2020 annual celebration will be on October 8.

Elizabeth reported that the end-of-year appeal will be mailed next week.

Karen Forst provided the grant update. In 2018, 28 grants valued at \$1.4 million were received as compared to 48 grants valued at \$2.1 million that were received in 2019 (some were carried over from the prior year). Danielle Kreeger said PDE is often constrained by lack of match funds. Joe suggested engaging Board members in proposals. This led to a general discussion on match and the issue of how dependent PDE is on Federal funding. Joe requested a presentation at the February Board meeting.

Overall Board fundraising for the year totaled \$56,000. This includes individual gifts, support of the dinner through sponsorship, ticket sales, donation of auction items, and support of special events, including the Highmark Walk and Mussel Madness.

7) PDE Executive Director Report

2020 Priorities

For 2020, Kathy has identified a number of priorities that she will be working to develop and implement. These include:

- PDE's 25th Anniversary in 2021
- Educational programs for the Hatchery

- Organizational functions identified by the employee survey (standard operating procedures (SOPs), on-boarding procedures, annual review process, volunteer guidelines)
- New organizational chart
- Improved invoicing practices
- New billing rates
- Strategic planning working with consultant George Krupanski
- New corporate membership program to replace CESP
- Marketing of services to municipal stormwater permit (MS4s) holders
- Increasing unrestricted revenue sources
- Relationship-building with elected officials.

Office Lease

Kathy reported that the landlord offered a 5-year lease at \$18.50 per square foot with a 3% annual escalation and a 3-year lease at \$20.75 per square foot. Kathy said she has looked around and the 5-yr lease appears to be good deal. The ultimate goal is to build or buy a building but that is unrealistic with the Hatchery underway. A motion to sign a 5-year lease with the terms above was made by Ron Huen, seconded by Helen Gregory, and passed unanimously. If there are any issues with these terms changing, Kathy needs to bring this information back to the Board for further consideration. Kathy will run the lease by Michael Dillon.

8) Hatchery Committee

Michael Dillon, Chair, reported that a kick-off meeting had been held with Bartram's and Urban Engineers. Urban completed a Phase I environmental assessment and the preliminary results indicated RECs (recognized environmental concerns) are present which warrants further soil testing. The infiltration rates were low. Danielle said PDE had negotiated Urban's Phase II price down.

Next we will be working with Bartram's on securing a lease agreement. We have hired real estate Kelly Donahue to assist with this process.

9) Advocacy and Policy Committee

David Athey, Chair, reported the Committee held a conference call on November 26th and intends to assemble a list of all PDE Board members' Federal and state elected officials so we can better engage them in PDE's activities. Board members will be asked to provide the names of their elected officials or their home addresses so that the Committee can identify their representatives. David will be the point person for Delaware, Katie Eberhart for Pennsylvania, and Roxanne Jayne for New Jersey. Danielle Buehler said her employer does not allow her to engage in lobbying. Joe suggested that buzzwords like "climate change" and "coastal resilience" be used when meeting or talking with elected officials.

10) Other Reports

Joe briefly reported on the Delaware Estuary Program's Steering Committee meeting that was held on November 20. The Steering Committee would like to see more public participation with the program. They were generally supportive of PDE pursuing the concept of creating a Science and Restoration Trust.

11) Adjourn

A motion to adjourn the Board meeting was made by Ron Heun, seconded by Gus Mergenthaler, and approved unanimously. The meeting ended at Noon.

2020 PDE Board Re Started				2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2024	2025
		Tom Fromm					3rd year			OFF																		
Na	Func	Chair	Members	Staff	Type		3rd year			OFF																		
		Fred Lewis							3rd year	OFF																		
		Howard Neukrug					3rd year			OFF																		
		Matt Winters					3rd year			OFF																		
		James Falk							3rd year			OFF																
		Dave Kitts							3rd year			OFF																
		Jeff Pantazes										OFF																
		Michael DeLuca									3rd year			12-Jan														
		Ann Masse									3rd year			12-Jan														
		Juhan Runne									3rd year			12-Jan														
		Laura Bishop									3rd year			12-Sep														
		Charles Lawrence									3rd year		Ed Henderson elected Dec 2011 to fill, then immediately stepped down															
		Marilyn Heffley									3rd year			12-Sep														
		Charnelle Hicks										3rd year			13-Jan													
		Leon Chain										3rd year			13-Jan													
		Eric Lienhard										3rd year			13-Jan													
		Marc Gold								mid-year			3rd year			mid-year												
		Joanne Dahme								mid-year				3rd year			mid-year											
		Nick DiPasquale											3rd year	off														
		David Velinsky																										
		Ginny Kreitler																										
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		Joni Powell										mid-year			mid-year			mid-year										
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		Christine Neeley (Ann													off													
		Gerald Kauffman														off												
		Calvin Davenger														off												
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		Tom Ei																	off									
		Lisa Lindsay																	off									
		Kimberly Long																		off								
		Elizabeth Archer														off					off							
		Roy Denmark																			off							
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		Robert Dobbs																			off							
		Tom O'Connor																				off						
		Alison Krauss																				off						
		Ann Faulds																										
		Rose Shilling																			off							
		Brenda Gotanda																			off							
		Christie Patel																				off						
		Danielle Bueller																					off	off				
		Francis Faunt																					off	off				
1		Dave Athey																										
2		Carol Collier																										
3		Gus Mergenthaler																										
4		Colleen Arnold																										
5		Dave Bushek																										
6		Laura Copeland																										
7		Joe Tarsavage																										
8		Michael Dillon																										
9		Helen Gregory																										
10		Jill Voorhees																										
11		Roxanne Jayne																										
12		Juni Alam																										
13		Larry Malizzi																										
14		Katherine Eberhart																										
15		Ronald Heun																										
16		Kristina Keseck																										
17		Craig Durand																										
18		David Small																										
19		Patty Elkis																										

Updated 11/5/19						
2020 PDE Board Resource/Balance Evaluation Matrix	Resume?	State?	Last Communication	Referred by?	Skill Set	Diversity
Kathryn Bailey	Yes	DE	Sept. 19	Vic recommended, worked for Mannington in Env. Dept., lives in DE/works in DE - now with BASF		
Name	Function	Chair	Members	Staff	Type	
Cultivated in past:						
Kash Srinivasan	No	DE	Spring 2014	DE, formerly City of Wilmington; expressed interest to Jen but never followed up with resume		
Gary Snyder	No	PA	?	Jen talked with him a while back about "getting more involved in PDE"; working on Southport project for Hatch Mott MacDonald		
Marianne Young	No	DE	2013?	DE Brightfields ED; Eric contacted a few years back - interested, but busy at time		
Kara Coats	No	DE	Dec-17	Email to Jen saying she'd consider; former DNREC Secretary, now attorney with Army Corps of Engineers in Aberdeen; back up to David Small if he is unavailable		
Kathy Stiller	No	DE	fall 2017	DE former DNREC Water Division Director, now at Brightfields - brownfields expertise; contacted by Doug mid 2017, can't swing it right now (due to other commitments)		
Christian Castillo	Yes	PA/DE	Oct-18	Direct resume submission to Jen, lives in PA, works in DE		
Alicia Ashley	No	?	Oct-18	Tom O'Connor - currently on the Finance Committee		
Just ideas:						
Linda Ratchford		DE		From Claire; City of New Castle Council President (2017)		
Paul Marchetti		PA		From Jen; just an idea; former head of PennVest (retired; not sure if he lives in the Estuary)		
John Legare Williams		DE		From Jen; DE attorney, Open Space Advisory Council, Christina Conservancy Chair - Conservation Representation, Legal Expertise (donor)		
Andy Kricun		NJ		From Jen; Camden County Municipal Authority - utility, partner		

2020 PDE Board Resource/Balance Evaluation Matrix	Resume?	State?	Last Communication	Referred by?	Skill Set	Diversity
Meishka Mitchel		NJ		From Jen; NJ Cooper's Ferry Development Corporation - Econ Development Representation		
Someone from Wilmington		DE		From Jen; just an idea; Megan McGlinchy, RDC?		
Candidate from PRPA		PA		From Roy; could cultivate for future		
Joe Corrado		DE		From Jen; just idea; former head of WIAC		
Nicole Brown		PA		From Kathy; AECOM could be replacement for Dave Athey when he steps off		
Kathleen McDonough		DE		From Kathy; Employment Attorney		
Collin O'Mara		DE		From Kathy: ED of National Wildlife Federation, former Secretary of DNREC		
Val Jones		PA		From Kathy; Board Deveoplent Consultant		
Eric Wentz		PA				
Current Alternates:						
Krista Scheirer	No	PA		Serves as alternate for Colleen Arnold		
Chris Anderson	No	PA		Serves as alternate for Laura Copeland		

Name	Function	Chair	Members	Staff	Type	Helen Gregory*	Larry Malizzi	Patty Elkis	Gus Mergenthaler	Colleen Arnold	Laura Copeland	Dave Bushek	Michael Dillon	Roxanne Jayne	Francis Faut	Juni Alam	Katherine Eberhart	Ronald Heun	Kristina Kesack**	Craig Durand	David Small		TOTAL	% of TOTAL
		19	17	20	17	19	20	22	17	18	18	18	19	20	20	20	21	21	19		21			
		22	20	23	20	23	23	25	20	21	21	21	22	23	23	23	24	24	22		24			

* completing A. Kraus term

** completing C. Patel term

Partnership for the Delaware Estuary Committees

2020 (updated 2/4/20)

2020 PDE Board Resource/Balance Evaluation Matrix

Board members in red type rotating off at end of 2020; Known successors to chair in bold

Name	Function	Chair	Members	Staff	Type
Executive Committee	<i>Operations & Management Oversight</i>	Joe Tarsavage, Chair	Carol Collier, Vice Chair Jill Voorhees, Treasurer Dave Athey, Secretary Larry Malizzi, at large (Development Chair) Helen Gregory, at large (Nominating Chair)	Kathy Klein	Standing
Nominating Committee	<i>Cultivating, Screening, & Nominating New Board Members</i>	Helen Gregory	Kimberly Long (past board) Alison Kraus (past board) Vic Guidice (past board) Juni Alam	Kathy Klein	Standing
Finance Committee	<i>Providing Financial Management Oversight and Guidance</i>	Jill Voorhees	Joe Tarsavage Colleen Arnold Alicia Ashley (volunteer) Craig Durand	Nancy Descano Kathy Klein	Standing
Development Committee	<i>Planning & Engaging the Board in Fundraising Strategies & Events</i>	Larry Malizzi	Bob Dobbs (co-chair; past Board) Roy Denmark (past board) Gus Mergenthaler Kristina Kesack Helen Gregory Juni Alum Tom Ei (past board)	Elizabeth Horsey Kylie Hall Karen Forst Kathy Klein	Standing
Policy/Advocacy Committee	<i>Providing Guidance for Growing/Directing PDE's Capacity for Work on Policy/Advocacy</i>	Dave Athey		Kathy Klein	Ad Hoc

Name	Function	Chair	Members	Staff	Type
			Carol Collier Michael Dillon Colleen Arnold Kimberly Long (past board) Doug Janiec (past board) Tom Ei (past board) Katie Eberhart Patty Elkis		
"Hatchery" Committee	<i>Providing Guidance for Design/Construction of the Mussel Hatchery</i>	Michael Dillon		Danielle Kreeger	Ad Hoc
			Roy Denmark (past board) Danielle Buehler (past board) Kimberly Long (past board) Carol Collier Jill Voorhees (as needed - Nancy to be Finance liason) Dave Bushek Doug Janiec (past board) Tom Ei (past board)	Nancy Descano Kathy Klein	
Infrastructure Committee	<i>Assessing and Guiding Office Infrastructure Needs & Decisions</i>	Michael Dillon		Nancy Descano	Ad Hoc
			<i>Inactive since 2015</i> Robert Dobbs (past board) Doug Janiec (past board) Dave Kitts (past board)		
Marketing & Communications Committee (currently inactive)	<i>Developing Marketing/Communications Strategies/Plan</i>		<i>Inactive since 2016</i> Tom Ei (past board) Bob Dobbs (past board) Danielle Buehler Laura Copeland Lisa Lindsay (past board) Ginny Kreitler (past board) Megan Mackey (EPA/EIC) Pam Nelson (volunteer) Erik Schramm (volunteer)		Ad Hoc

Name	Function	Chair	Members	Staff	Type
Name	Function	Chair	Members	Staff	Type
Steering Committee	<i>Providing Policy Guidance/Support for PDE's NEP Work Plan</i>	PADEP - Aneca Atkinson (2019-2020)	EPA R3, Cosmo Servidio, RA EPA RA, Javier Laureano (on behalf of RA) PWD, Marc Cammarata PADEP, Aneca Atkinson NJDEP, Bruce Friedman DRBC Executive Director, Steve Tambini PDE Board Chair, Joe Tarsavage	Kathy Klein	NEP
Estuary Implementation Committee	<i>Providing Stakeholder Input/Approval/Oversight for PDE's NEP Work Plan & CCMP</i>	PDE - Kathy Klein	EPAR3 - Megan Mackey EPA R2 - Irene Purdy PWD - Kelly Anderson DNREC - Kim Cole NJDEP - Jay Springer PADEP - Rhonda Manning DRBC - Chad Pindar USFWS - Greg Breese NPS - PDE Board (shared - need new person!)	Emily Baumbach	NEP
Science & Technical Advisory Committee	Providing Expert Scientific Input on PDE's NEP Work Plan, Projects, and Programs	Dr. Susan Kilham	DRBC USFWS DRBFWC EPA NJDEP PADEP DNREC PWD MACC TAC <i>Other elected members, currently including:</i> Dave Bushek (PDE Board) Jerry Kauffman (former PDE Board)	Danielle Kreeger	NEP

**Board of Directors
Conflict of Interest Policy and
Disclosure Form**



No Director, Officer, or employee (including the Executive Director) of the Corporation shall seek or participate in the selection, award, or administration of any grant, contract, or any other form of financial assistance that the Corporation may award that would have a direct or indirect, substantial, and predictable effect on his own financial interests. (By-Laws of the Board of Directors for the Partnership for the Delaware Estuary, Inc., Article VIII, Section 2).

Every Director, Officer, and employee (including the Executive Director) shall disclose to the Board any direct or indirect, substantial, and predictable interest, financial or otherwise, that could create or could give the appearance of creating, a conflict with his service on the Board or his/her service to the Corporation because (1) it could impair his objectivity as a Director, Officer, or employee (including the Executive Director) of the Corporation, as the case may be, or (2) could create an unfair competitive advantage for him or any affiliated person or organization; every Director, Officer, and employee is encouraged to disclose to the Board any and every matter that may reasonably be construed to create the appearance of a conflict of interest inconsistent with the public nature of the Board and Corporation. The Board shall keep confidential any such disclosure reports filed with it, except to the extent that disclosure thereof is required to be made by federal, state, or local law. (By-Laws of the Board of Directors for the Partnership for the Delaware Estuary, Inc., Article VIII, Section 1).

On an annual basis, all Board members shall be provided with a copy of this policy and required to complete and sign the acknowledgement and disclosure below. All completed forms shall be provided to and reviewed by the Executive Committee, as well as all other conflict of interest information provided by Board members.

ACKNOWLEDGEMENT AND DISCLOSURE FORM

I have read the Partnership for the Delaware Estuary's Conflict of Interest Policy set forth above and agree to comply fully with its terms and conditions at all times during my service as a Partnership for the Delaware Estuary Board member. If at any time following the submission of this form I become aware of any actual or potential conflict of interest, or if the information provided below becomes inaccurate or incomplete, I will promptly notify the Chairman of the Board of the Partnership for the Delaware Estuary Board in writing.

Disclosure of Actual or Potential Conflict of Interest:

Board member signature:

Printed Name

Date

Partnership for the Delaware Estuary Administrative Policies and Guidelines

Subject:	Advocacy Policy/Guidelines
Drafted:	10/29/08
Approved:	September 1, 2016
Revised:	11/14/08, 12/21/08, 6/5/15, 9/1/16
Reviewed:	9/7/17, 9/6/18, 2/22/19

Synopsis: The Executive Director of the Partnership for the Delaware Estuary (PDE) has the authority to state, write, and/or publish PDE positions, consistent with the CCMP, as described herein. The Executive Director may delegate the authority to present a position to a staff member. The purpose of this document is to provide guidance to the Executive Director with regard to advocacy and the presentation of a position in cases where there are known or likely legal, political, or other publicly sensitive circumstances. Nothing herein should be construed to inhibit PDE's ability to provide scientific peer review or expertise.

- A) Given PDE's status as a National Estuary Program, its charge to work collaboratively with its partners, in part by providing a neutral forum for debate, discussion, and problem-solving, and its by-laws (Article V, Non-Partisan Activities), PDE shall not:
1. Take or become a willing party to any legal action against an agency or other entity, relative to a controversial position or act of legislation or regulation.
 2. Participate in, or intervene in, any political campaign on behalf of or in opposition to any candidate for public office.
 3. Participate in any substantial activity attempting to influence legislation, in accordance with the limitations of its 501-c-3 status and reporting requirements.
 4. Use federal funds (or other funds that prohibit such use) for lobbying activities, in accordance with the agreements in place for those grants/funds.
- B) Notwithstanding these limitations, there may be instances where PDE does or may want to advocate or otherwise express an opinion on issues, in accordance with PDE's Strategic Plan, that may involve or have potential implications for legislative, policy, and/or regulatory actions. Such advocating or expression of opinions should be limited to:
1. Securing or increasing funding for CCMP implementation.

2. Addressing issues with state, regional, or national level impact on PDE and CCMP priorities, and/or direct impact on PDE projects or programs.
 3. Providing and encouraging the use of the best available science in decision-making.
- C) Following are descriptions of some of the most typical cases, with examples and guidelines for addressing them. These cases may be PDE led or initiated or in response to a partner or agency's request.
1. Letters of support.
 - a. **Letters of support for project/program funding.** PDE regularly provides letters of support for funding to implement specific projects/programs that contribute to protection and enhancement of the Delaware Estuary. These are typically in response to partner requests, or in cases where PDE is a partner on the project for which funding is requested. They typically have little if any nexus to policy, legislation, or regulation. Adequate advanced notice and sufficient information to understand the project and nexus to the CCMP are the primary factors determining whether or not PDE can provide such letters of support. PDE input on the scope of work and budget is also required in order for PDE to provide a letter of support that commits PDE resources. PDE has a template it uses and adjusts for letters of support for funding. See **Attachment A** for an example letter of support.
 - b. **Letters of support for (or opposition to) legislative/regulatory action.** Letters are a common mechanism for articulating and documenting organizational support for or opposition to a proposed action. PDE periodically receives requests from partners to provide or "sign-on" to such letters. Less frequently, PDE sees the need to initiate such letters. . In most cases, PDE refrains from acting in response to requests for letters/sign-ons, because the issue, timeline, or action is not a good fit with the factors identified in sections A and B above. Any letter or other written statement or comments in direct support of or opposition to specific legislative, regulatory, and/or political action or decision will be approved in advance by the BOD and Estuary Implementation Committee (EIC). In the event of the need for a more timely decision or uncertainty as to whether BOD/EIC approval is warranted, at a minimum, the Executive Director will consult with the Policy Committee. Any such letter/statement/comments will be based on the best available science and, whenever possible, follow a standard format referencing the CCMP and any other approved PDE papers or documents, with copies provided electronically to all BOD/EIC members. See **Attachment B** for an example letter of support for legislative/regulatory action.

- 2. In-Person advocating.** Any new in-person efforts (i.e. meetings with decision-makers) for the purpose of expressing support for or opposition to specific legislative, regulatory, or political action or decision should follow the same guidelines as described in section C.1. b. above. Current examples of in-person advocacy include:
- a. Advocacy in support of the Delaware River Basin Conservation Act, approved by the Board and EIC in 2010 and still underway. The Coalition for the Delaware River Watershed leads this effort; PDE is a member and an active partner in conducting outreach to elected officials on this.
 - b. Advocacy in support of National Estuary Program funding, including annual advocacy for appropriations and advocacy for reauthorization in recent years (2010-2016.) The Association of National Estuary Programs leads this effort; PDE is a member and an active partner in conducting outreach to elected officials on this.
 - c. Advocacy in support of the Delaware Department of Natural Resources and Environmental Control's (DNREC) budget, including annual testimony before the Joint Finance Committee of the Delaware Legislature. PDE's testimony focuses on sustaining funding for the Delaware Estuary Program (which comes to PDE) and other DNREC budget lines important for matching/leveraging/funding PDE's efforts.
 - d. Advocacy in support of federal funding for the Delaware River Basin Commission. The Coalition for the Delaware River Watershed leads this effort; PDE is a member and an active partner in conducting outreach to elected officials on this.
- 3. Response to requests for written public comment.** It's not uncommon for PDE to receive requests from partners, the press, or other regulating agencies to provide comments on proposed legislative or regulatory actions. Responding to such requests can be an important way for PDE to share its expertise and information and promote the use of science in decision-making. PDE responds to such request in cases where staff have the capacity (time, resources, and expertise) and there is a nexus with the factors identified in sections A and B above. Any such comments should be based on the best available science and, whenever possible, follow a standard format referencing the CCMP and any other approved PDE papers or documents, with copies provided electronically to all BOD/EIC members. Comments may be critical or supportive in nature, provided they are based on science and/or specific needs/positions previously articulated by PDE, and are providing requested feedback. See **Attachment C** for an example letter in response to a request for public comment.

4. **STAC briefs.** Periodically, PDE's Science and Technical Advisory Committee (STAC) identifies an issue where an assessment of the current science is needed in order to inform good management and decision-making, with potential impacts on legislation/regulation. In such cases, the STAC will prepare a brief to serve as a resource to partners and managers working on the issue, and to PDE in the case that a letter of support/comment becomes warranted. Any such brief should incorporate and articulate the best available science and, whenever possible, follow a standard format referencing the CCMP and any other approved scientific studies, reports, or documents. Briefs are presented in a memo format identifying the authors, directed to the Estuary Implementation Committee, and provided to the Board as well, with opportunity for input before being finalized and posted on PDE's website. . A number of examples of STAC briefs (sometimes called "STAC questions and comments") can be found at [www.http://delawareestuary.org/node/201](http://delawareestuary.org/node/201).

5. **Participation on committees.** Participating in state or regional committees is an important way for PDE to share its expertise and information and promote the needs of Delaware Estuary and the use of science in decision-making. Sometimes, by charge or request, these committees provide input on matters with regulatory or legislative implications. Staff participating in such committees should use the same guidance as described above for providing comments (section C.3. above) or written statements of support (C.1.b above) Current examples include:
 - a. The PDE Science Director is a standing, non-voting, member of the Delaware River Basin Commission's Water Quality Advisory Committee, which is periodically asked to provide guidance on the water quality regulations administered by the Commission.
 - b. The PDE Executive Director recently served as an appointed member of the Clean Water and Flood Abatement Task Force convened by the Legislature of the State of Delaware to provide guidance and recommendations for dedicated funding for water quality improvement initiatives.

6. **Response to requests for verbal public comment.** Periodically, PDE receives requests for comments from the press working on stories, or from partners working on letters of support or public comment. Sometimes these requests are related to legislative or regulatory issues or actions. Responding to such requests can be an important way for PDE to share its expertise and information and promote the needs of Delaware Estuary and the use of science in decision-making. PDE responds to such request in cases where we have the capacity (time, resources, and expertise) and there is a nexus with the factors identified in sections A and B above. Comments may be critical or supportive in nature, provided they are based on science and/or specific needs/positions previously articulated by PDE. When detailed information or critical/supportive comments are requested, PDE should direct

press/partners to existing reports or STAC briefs whenever possible, and ask for the ability to review and edit any quotes/information attributed to PDE.

PDE acknowledges that statements or written correspondence regarding priority issues, consistent with the CCMP and PDE Strategic Plan, might not always be consistent with the interests of other organizations represented on the Board and EIC. In these specific cases, PDE will make every effort to coordinate with all affected organizations, public releases of information prior to such release.

This is a living document meant to be reviewed periodically (ideally, annually) with PDE Board and Staff, and updated as needed.

**Partnership for the Delaware Estuary, Inc.
Unaudited Financial Statements
As of December 31, 2019**

P&L December 2019 Year to date

vs. Budget

The bottom line loss of \$170K, is better than the budgeted loss of \$348K by \$178K.

REVENUES of \$2.4M are worse than the budgeted revenues of \$3.1M by \$627K.

The majority of the variance is attributable to PENNVEST Revenue of \$498K.

PENNVEST is in motion, but slower than expected.

EXPENSES of \$2.7M are better than the budgeted \$3.5M by \$806K.

The majority of which is related to

Salaries & Benefits of \$154K, of which \$171K is PENNVEST.

and to Program Expenses of \$618K, of which \$244K is PENNVEST.

vs. Last Year

The bottom line loss of \$170K, is worse than last year's profit of \$62K by \$232K.

REVENUES of \$2.483M are just slightly worse than last year's revenue of \$2.498M by \$15K.

EXPENSES of \$2.7M are worse than last year's expenses of \$2.4M by \$217K.

Most of this miss is due to Salaries and Benefits expense by \$117K and

Summit Meeting Rooms and Meals expense by \$67K which is incurred every other year.

Balance Sheet December 2019 vs. December 2018

**Total Assets are valued at \$1.9M which is a decrease of \$212K
from last year end at \$2.1M**

The CASH position of \$1.1M is better than last year-end by \$84K.

RECEIVABLES / ACCRUED REVENUE has improved to \$726K versus \$1.0M by \$281K..

Partnership for the Delaware Estuary, Inc.
Profit & Loss - ALL PDE
(presented in \$000's)
UNAUDITED

	2019 Jan - Dec Actual	2019 Jan - Dec Budget	Better / (Worse)
Program Revenues	\$ 2,004	\$ 2,094	\$ (90)
Pennvest	139	637	(498)
Development Revenue	304	369	(64)
Interest & Investment Income	37	12	25
TOTAL REVENUES	2,483	3,111	(627)
Salaries & Benefits	1,673	1,827	154
Program Expenses	667	1,306	638
Administrative Expenses	313	327	14
TOTAL EXPENSES	2,654	3,459	806
NET INCOME	\$ (170)	\$ (348)	\$ 178

Partnership for the Delaware Estuary, Inc.
Profit & Loss - PENNVEST
(presented in \$000's)

UNAUDITED

	PENNVEST 2019 Jan - Dec Actual	PENNVEST 2019 Jan - Dec Budget	Better / (Worse)
Program Revenues			
Pennvest	139	637	(498)
Development Revenue			-
Interest & Investment Income			-
TOTAL REVENUES	139	637	(498)
Salaries & Benefits	69	240	171
Program Expenses	21	265	244
Administrative Expenses	41	132	91
TOTAL EXPENSES	131	637	506
NET INCOME	\$ 8	\$ -	\$ 8

Partnership for the Delaware Estuary, Inc.
Profit & Loss ALL PDE TREND
 (presented in \$000's)

UNAUDITED

	2020 Jan - Dec Budget	2019 Jan - Dec Actual	2018 Jan - Dec Actual
Program Revenues	\$ 2,084	\$ 2,004	\$ 2,084
Pennvest	1,087	139	91
Development Revenue	390	304	311
Interest & Investment Income	12	37	13
TOTAL REVENUES	3,573	2,483	2,498
Salaries & Benefits	1,747	1,673	1,556
Program Expenses	1,618	667	568
Administrative Expenses	298	313	312
TOTAL EXPENSES	3,663	2,654	2,436
NET INCOME	\$ (90)	\$ (170)	\$ 62

Partnership for the Delaware Estuary, Inc.
Balance Sheet
(presented in \$000s)
UNAUDITED

	Dec 31, 2019	Dec 31, 2018	\$ Change
Operating Cash	\$ 359	\$ 278	\$ 82
Endowment - DE Comm Foundation	19	19	0
Investments - Vanguard	714	712	2
TOTAL CASH	1,093	1,009	84
Receivables & Accrued Revenue	726	1,007	(281)
Prepaid Expenses	46	42	4
Inventory	-	4	(4)
Fixed Assets , Net	36	53	(17)
TOTAL ASSETS	\$ 1,901	\$ 2,114	\$ (213)
Payables & Accreued Expenses	127	127	(0)
Deferred Revenues	56	90	(34)
Funds with Management Designation	307	427	(120)
Funds with Donor Restriction	251	391	(140)
Funds without Donor Restriction	1,160	1,079	81
TOTAL LIAB'S & NET ASSETS	\$ 1,901	\$ 2,114	\$ (213)
Available Reserves	\$ 480	\$ 102	379

Partnership for the Delaware Estuary, Inc.

ACCRUED REVENUE & ACCOUNTS RECEIVABLE

(presented in \$000s)

		Accounts Receivable				
December 31, 2019	Accrued Revenue	1 - 30	31 - 60	61 - 90	> 90	TOTAL
ACCRUED REVENUE	484					484
ACCOUNTS RECEIVABLE		125	66	4	46	242
					TOTAL	\$ 726
Update as of:		Accounts Receivable				
February 20,2020	Accrued Revenue	1 - 30	31 - 60	61 - 90	> 90	TOTAL
ACCRUED REVENUE	419					419
ACCOUNTS RECEIVABLE		45	17	109	174	345
TARGET = \$500,000					TOTAL	\$ 764

Partnership for the Delaware Estuary, Inc.				
Profit & Loss Actual vs. Budget				
December 2019 YTD				
	ACTUAL	BUDGET	Better / (Worse) \$	Better / (Worse) %
REVENUES				
41210 • GRANTS FEDERAL EPA 320	655,000	655,000	-	0%
41215 • GRANTS FEDERAL OTHER	392,683	461,398	(68,715)	-15%
41250 • GRANTS STATE DE	160,743	144,659	16,084	11%
41189 • GRANTS STATE PA	67,714	34,500	33,214	96%
41230 • GRANTS CITY PWD	377,508	372,000	5,508	1%
41234 • GRANTS CITY ALL OTHER	48,365	63,438	(15,073)	-24%
41500 • PROGRAM SUPPORT - GOVT	12,500		12,500	100%
41115 • GRANTS Foundations Corporations	264,141	362,587	(98,446)	-27%
42600 • PROGRAM SUPPORT - Foundtn/Corp	26,175	0	26,175	0%
41195 • PENNVEST	138,524	636,611	(498,087)	100%
41060 • DONATIONS	84,390	115,000	(30,610)	100%
41063 • IN KIND DONATIONS	27,999		27,999	0%
41270 • DINNER & AUCTION	105,463	105,000	463	0%
41065 • SPONSORSHIP	38,169	47,000	(8,831)	-19%
41170 • DELAWARE LICENSE PLATES	11,760	10,000	1,760	18%
41240 • OTHER REVENUE	34,915	91,784	(56,869)	-62%
41140 • INTEREST & INVESTMENT G/(L)	37,381	12,000	25,381	212%
TOTAL REVENUES	2,483,430	3,110,977	(627,547)	-20%
EXPENSES				
52010 • SALARIES	1,396,261	1,521,384	125,123	8%
52020 • BENEFITS	276,857	305,653	28,796	9%
52121 • SUBGRANTS	14,704	73,931	59,227	80%
52280 • CONTRACT SERVICES	195,892	385,425	189,533	49%
52281 • PURCHASED SERVICES	3,505	40,381	36,876	91%
52205 • PRINTED MATERIALS SERVICES	19,919	25,620	5,701	22%
52180 • PRINTED MATERIALS	60,506	63,428	2,922	5%
52135 • FIELD AND LAB SUPPLIES	30,921	45,239	14,318	32%
52240 • PROJECT COSTS	149,622	512,425	362,803	71%
52110 • MEETING ROOMS AND MEALS	117,740	74,809	(42,931)	-57%
52050 • EDUCATION AND CONFERENCE	6,923	6,600	(323)	-5%
52250 • TRAVEL	67,476	81,662	14,186	17%
52063 • SHELL USAGE	0	-4,000	(4,000)	100%
52210 • RENT	106,431	110,500	4,069	4%
52060 • EQUIPMENT RENTAL	2,852	2,400	(452)	0%
52140 • SUPPLIES & EQUIPMENT	19,161	39,417	20,256	51%
52070 • INSURANCE	17,443	22,560	5,117	23%
52080 • LEGAL	10,492	9,080	(1,412)	-16%
52080 • AUDIT	26,400	27,000	600	2%
52145 • PAYROLL SERVICE	9,534	9,500	(34)	-0%
52220 • TELECOMMUNICATIONS	7,182	6,400	(782)	-12%
52296 • IT EXPENSES	44,097	60,500	16,403	27%
52040 • DUES AND SUBSCRIPTIONS	5,825	7,550	1,725	23%
52170 • POSTAGE AND DELIVERY	11,842	10,950	(892)	-8%
52400 • IN KIND EXPENSES	25,184		(25,184)	0%
52130 • BANK FEES	3,191	11,500	8,309	72%
52300 • DEPRECIATION	23,560	9,500	(14,060)	-148%
TOTAL EXPENSES	2,653,520	3,459,414	805,894	23%
NET INCOME / (LOSS)	(170,090)	(348,437)	178,347	-51%

Partnership for the Delaware Estuary, Inc.				
P&L Year to Date Actual vs. Year to Date a Year Ago				
	December 31, 2019	December 31, 2018	Better / (Worse) \$	Better / (Worse) %
REVENUES				
41210 • GRANTS FEDERAL EPA 320	655,000	600,000	55,000	9%
41215 • GRANTS FEDERAL OTHER	392,683	430,985	(38,302)	-9%
41250 • GRANTS STATE DE	160,743	199,457	(38,714)	-19%
41189 • GRANTS STATE PA	67,714	17,473	50,241	288%
41230 • GRANTS CITY PWD	377,508	355,047	22,461	6%
41234 • GRANTS CITY ALL OTHER	48,365	67,659	(19,294)	-29%
41500 • SUPPORT - GOVT	12,500	0	12,500	100%
41115 • GRANTS Foundations Corporations	264,141	413,392	(149,251)	-36%
41116 • SUPPORT Foundations Corporations	26,175	0	26,175	0%
41195 • PENNVEST	138,524	91,067	47,457	100%
41060 • DONATIONS	84,390	77,351	7,039	100%
41063 • IN KIND DONATIONS	27,999	0	27,999	0%
41270 • DINNER & AUCTION	105,463	83,205	22,258	27%
41065 • SPONSORSHIP	38,169	60,660	(22,491)	-37%
41170 • DELAWARE LICENSE PLATES	11,760	12,298	(538)	-4%
41240 • OTHER REVENUE	34,915	77,125	(42,210)	-55%
41140 • INTEREST & INVESTMENT G/(L)	37,381	12,626	24,755	196%
TOTAL REVENUES	2,483,430	2,498,345	(14,915)	-1%
EXPENSES				
52010 • SALARIES	1,396,261	1,311,636	(84,625)	-6%
52020 • BENEFITS	276,857	244,494	(32,363)	-13%
52121 • SUBGRANTS	14,704	2,065	(12,639)	-612%
52280 • CONTRACT SERVICES	195,892	217,798	21,906	10%
52281 • PURCHASED SERVICES	3,505	2,539	(966)	-38%
52205 • PRINTED MATERIALS SERVICES	19,919	24,321	4,402	18%
52180 • PRINTED MATERIALS	60,506	73,068	12,562	17%
52135 • FIELD AND LAB SUPPLIES	30,921	23,882	(7,039)	-29%
52240 • PROJECT COSTS	149,622	135,843	(13,779)	-10%
52110 • MEETING ROOMS AND MEALS	117,740	17,271	(100,469)	-582%
52050 • EDUCATION AND CONFERENCE	6,923	5,936	(987)	-17%
52250 • TRAVEL	67,476	65,205	(2,271)	-3%
52210 • RENT	106,431	105,812	(619)	-1%
52060 • EQUIPMENT RENTAL	2,852	3,708	856	0%
52140 • SUPPLIES & EQUIPMENT	19,161	12,759	(6,402)	-50%
52070 • INSURANCE	17,443	18,989	1,546	8%
52080 • LEGAL	10,492	0	(10,492)	#DIV/0!
52080 • AUDIT	26,400	72,954	46,554	64%
52145 • PAYROLL SERVICE	9,534	7,224	(2,310)	-32%
52220 • TELECOMMUNICATIONS	7,182	5,656	(1,526)	-27%
52296 • IT EXPENSES	44,097	28,817	(15,280)	-53%
52040 • DUES AND SUBSCRIPTIONS	5,825	6,199	374	6%
52170 • POSTAGE AND DELIVERY	11,842	17,182	5,340	31%
52400 • IN KIND EXPENSES	25,184	0	(25,184)	0%
52130 • BANK FEES	3,191	7,202	4,011	56%
52300 • DEPRECIATION	23,560	25,468	1,908	7%
TOTAL EXPENSES	2,653,520	2,436,028	(217,492)	-9%
NET INCOME / (LOSS)	(170,090)	62,317	(232,407)	-373%

Partnership for the Delaware Estuary, Inc.			
P&L Detail Back and Forth			
	2020 Budget	2019 Unaudited	2018 Audited
REVENUES			
41210 • GRANTS FEDERAL EPA 320	650,000	655,000	600,000
41215 • GRANTS FEDERAL OTHER	375,046	392,683	430,985
41250 • GRANTS STATE DE	135,832	160,743	199,457
41189 • GRANTS STATE PA	2,669	67,714	17,473
41230 • GRANTS CITY PWD	312,058	377,508	355,047
41234 • GRANTS CITY ALL OTHER	63,464	48,365	67,659
41500 • SUPPORT - GOVT		12,500	0
41115 • GRANTS Foundations Corporations	544,889	264,141	413,392
41116 • SUPPORT Foundations Corporations	0	26,175	0
41195 • PENNVEST	1,086,756	138,524	91,067
41060 • DONATIONS	100,350	84,390	77,351
41063 • IN KIND DONATIONS	0	27,999	0
41270 • DINNER & AUCTION	115,500	105,463	83,205
41065 • SPONSORSHIP	41,000	38,169	60,660
41170 • DELAWARE LICENSE PLATES	15,000	11,760	12,298
41240 • OTHER REVENUE	118,000	34,915	77,125
41140 • INTEREST & INVESTMENT G/(L)	12,000	37,381	12,626
TOTAL REVENUES	3,572,564	2,483,430	2,498,345
EXPENSES			
52010 • SALARIES	1,446,994	1,396,261	1,311,636
52020 • BENEFITS	299,729	276,857	244,494
52121 • SUBGRANTS	128,856	14,704	2,065
52280 • CONTRACT SERVICES	814,733	215,811	242,119
52281 • PURCHASED SERVICES	137,800	3,505	2,539
52140 • SUPPLIES & EQUIPMENT	172,374	260,210	245,552
52250 • TRAVEL	87,687	74,399	71,141
52110 • MEETING ROOMS AND MEALS	66,700	117,740	17,271
CONTINGENCY	195,000	0	0
52210 • RENT	134,800	109,283	109,520
52070 • INSURANCE	21,500	17,443	18,989
52080 • LEGAL	30,500	10,492	0
52080 • AUDIT	27,000	26,400	72,954
52145 • PAYROLL SERVICE	10,100	9,534	7,224
52220 • TELECOMMUNICATIONS	7,300	7,182	5,656
52296 • IT EXPENSES	45,000	44,097	28,817
52040 • DUES AND SUBSCRIPTIONS	5,160	5,825	6,199
52170 • POSTAGE AND DELIVERY	5,620	11,842	17,182
52400 • IN KIND EXPENSES	0	25,184	0
52130 • BANK FEES	11,000	3,191	7,202
52300 • DEPRECIATION	14,608	23,560	25,468
TOTAL EXPENSES	3,662,461	2,653,520	2,436,028
NET INCOME / (LOSS)	(89,897)	(170,090)	62,317

Partnership for the Delaware Estuary, Inc.			
P&L Detail Trend			
PENNVEST			
	2020 Budget	2019 Unaudited	2018 Audited
REVENUES			
41195 · PENNVEST	1,086,756	138,524	91,067
TOTAL REVENUES	1,086,756	138,524	91,067
EXPENSES			
52010 · SALARIES	125,476	60,027	27,737
52020 · BENEFITS	22,009	8,877	5,298
52121 · SUBGRANTS	75,000	-	
52280 · CONTRACT SERVICES	383,000	16,395	
52281 · PURCHASED SERVICES	105,000		
52140 · SUPPLIES & EQUIPMENT	11,297	97	
52250 · TRAVEL	7,400	3,746	1,112
CONTINGENCY	195,000	-	
52080 · LEGAL	27,500	7,189	20,297
52296 · IT EXPENSES	-	2,674	
52040 · DUES AND SUBSCRIPTIONS	100		
52130 · BANK FEES	5,000	32	
655000 · INDIRECT EXPENSES	66,899	31,332	12,758
TOTAL EXPENSES	1,023,681	130,369	67,202
NET INCOME / (LOSS)	63,075	8,155	23,865

Partnership for the Delaware Estuary, Inc.

Balance Sheet Detail

	Dec 31, 2019	Dec 31, 18	\$ Change	% Change
10140 · WSFS CHECKING	285,578	20,391	265,187	1301%
10141 · WSFS CHECKING PENNVEST	71,302	0	71,302	100%
10300 · VANGUARD MONEY MARKET	102	254,676	-254,574	-100%
10500 · PETTY CASH	350	350	0	0%
11400 · GIFT CARDS	2,140	0	2,140	100%
10170 · PAYPAL	0	2,165	-2,165	-100%
10800 · INVESTMENTS - VANGUARD	714,370	712,027	2,343	0%
10600 · ENDOWMENT - DCF	19,361	19,264	97	1%
TOTAL CASH	1,093,203	1,008,873	84,330	8%
11000 · ACCOUNTS RECEIVABLE	242,016	340,953	-98,937	-29%
11500 · ACCRUED REVENUES	484,459	647,586	-163,127	-25%
11010 · ACCOUNTS REC - EVENTBRITE	0	18,694	-18,694	-100%
TOTAL ACCOUNTS RECEIVABLE	726,475	1,007,233	-280,758	-28%
11100 · PREPAID EXPENSES	31,640	29,534	2,106	7%
11110 · PREPAID BENEFITS INSURANCE	14,342	12,185	2,157	18%
11300 · INVENTORY	0	3,531	-3,531	-100%
15200 · NET FIXED ASSETS	35,787	52,917	-17,130	-32%
TOTAL ASSETS	1,901,447	2,114,273	-212,826	-10%
20000 · ACCOUNTS PAYABLE	21,652	39,707	-18,055	-45%
20500 · CREDIT CARD	3,243	4,561	-1,318	-29%
20700 · STAPLES CREDIT CARD	119	67	52	78%
21000 · ACCRUED EXPENSES	26,384	48,276	-21,892	-45%
22000 · ACCRUED PAYROLL	73,180	33,845	39,335	116%
25200 · FLEXILE SPENDING PLAN PAYABLE	2,669	896	1,773	198%
TOTAL PAYABLES	127,247	127,352	-105	0%
30000 · DEFERRED REVENUES	55,876	90,224	-34,348	-38%
39450 · FUNDS WITH MGMT DESIGNATION (FMD)	306,935	426,764	-119,829	-28%
39500 · FUNDS WITH DONOR RESTRICTIONS (FDR)	251,291	391,290	-139,999	-36%
39400 · FUNDS W/O DONOR RESTRICTIONS (FWOD)	1,160,098	1,078,643	81,455	8%
TOTAL LIABILITIES & EQUITY	1,901,447	2,114,273	-212,826	-10%
Accts Rcvble & Acc Rev Target = \$500,000	726,475	988,539	-262,064	-27%
Available reserves Target \$1,000,000	479,101	100,595	378,506	376%

Partnership for the Delaware Estuary, Inc.
As of December 31, 2019

CASH HOLDINGS

Financial Institution	Instrument	Account #	Maturity	Rate	Current Value
IMMEDIATELY AVAILABLE					
WSFS Bank	Checking Acct	210762399			285,578
WSFS Bank PENNVEST	Checking Acct	211691886			71,302
Small Balances (Petty Cash, PayPal, Gift Cards, Undeposited Funds)					2,489
Vanguard Investment Account	Money Market			1.80%	102
3 DAY AVAILABILITY					
Vanguard Investment Account	Short Term Bond Index Admiral CL			2.24%	354,965
Vanguard Investment Account	Short Term Investment Grade Admiral CL			2.93%	358,889
8 shares of Skywest Common Stock					517
2 MONTH AVAILABILITY					
Kathy E. Klein Endowment Fund	Delaware Community Foundation				19,361
TOTAL CASH HOLDINGS					1,093,203

Partnership for the Delaware Estuary, Inc.

33

ACCRUED REVENUE & ACCOUNTS RECEIVABLE

As of December 31, 2019	Accrued Revenue	1 - 30	31 - 60	61 - 90	> 90	TOTAL
PHILADELPHIA WATER	46,242		64,259			110,501
PHILADELPHIA WATER	28,038					
057 D Dinner & Auction Mott McDonald					500	500
078 E DOC PADEP CZM Riverfest 2019					28,000	28,000
209 E Horseshoe Crabs		175				175
236 S EPAR2 NJDEP Water Quality & LSL		53,411				53,411
266 S BBP MACWA	7,660					7,660
277 S DNREC Mispillion Phase 2	7,945				5,131	13,076
279 S NJDEP DELSI Shellfish Enhance	14,125	33,847				47,972
280 S EPA HQ MACWA Tranggession	16,890					16,890
285 S PENNVEST	63,775					63,775
288 S PADEP CZM FMW Stocking	48,834					48,834
289 S STANTEC Phoenix Park		8,685				8,685
290 S DNREC CWAC Mussels Juvenile	5,880					5,880
298 S FWM PA DCNR WRCP Muckets	16,004					16,004
298 S FWM PA DCNR WRCP Muckets	466					466
300 E WILM Storm Drain Marking			275			275
301 S DNREC Urban Mussels	5,260	12,709				17,969
302 S EPAR2 MACWA Ecoservices	23,142					23,142
302 S EPAR2 MACWA Ecoservices	32,463					32,463
303 S EPAR2 NJDEO Decision Tree	22,225					22,225
304 S DOI F&WS TNC LS Monitoring	4,810	3,669		4,230		12,709
308 S Longwood Mussel Trials	1,150					1,150
315 E WILM Earth Day					4,913	4,913
316M S NCC FWM SWPonds	12,890					12,890
319 S NV5 PA Living Shoreline	320					320
320 S DNREC DNERR	21,120					21,120
321 E PA CZM Coast Day	37,760					37,760
322 & 332 E DNREC RASCL		12,000			7,500	19,500
323 S PA CZM LS PHL CO	50,040	823				50,863
326S NFWF LS DE Estuary	8,190					8,190
328 RASCAL Program Support	1,150					1,150
329 S CIB Oyster Condition	740					740
330 E WILM Outdoor Classroom	335					335
331 E DOC PADEP CZM Riverfest 2020	660					660
333 E WILM Earth & Arbor Day	3,620					3,620
334 W WILM Storm Drain Art	2,325					2,325
346 E Teachers Workshop 2020	400					400
337 WPF Conference reimbursement			1,896			1,896
TOTAL	484,459	125,319	66,430	4,230	46,044	726,482

PER THE BALANCE SHEET

484,459

Accrued Revenue

242,023

Accounts Receivable

Activity on these Invoices since December 31, 2019

PAID	-	175	-	-	-	175
BILLED	85,528					85,528
BALANCES AS OF TODAY						
Yet to billed	398,931					398,931
Yet to received		125,144	66,430	4,230	46,044	241,848
						640,779

Partnership for the Delaware Estuary, Inc.

DEFERRED REVENUE	Dec 31, 2018	Additions	Releases	December 31, 2019
EDIS Leasehold Improvement	11,100	0	(7,404)	3,696
Gift Cards	-	2,976	(836)	2,140
DELEP	42,431	538,842	(581,273)	-
DNREC	36,693	61,200	(47,853)	50,040
Total Deferred Revenue	90,224	603,018	(637,366)	55,876

	FUNDS WITH MGMT DESIGNATIONS (FMD)	Dec 31, 2018	Additions	Releases	December 31, 2019
012	Office Refresh & Technology	23,214	0	(23,214)	0
098	Storm Drain Marking	3,825	265	(196)	3,894
105	DE Estuary Summit	102,395	17,155	(93,640)	25,910
109	Oyster Shell Recycling	61,333	1,826	(33,435)	29,724
138	Science Fund	1,066	1,181	(3,679)	(1,432)
209	Horseshoe Crabs	619	2,594	(1,268)	1,945
266M	Dodge Match	37,601	0	(14,917)	22,684
280M	Dodge Match	18,961	0	(1,926)	17,035
279M	Dodge Match	14,925	0	0	14,925
298M	Dodge Match	4,532	0	(5,200)	(668)
302M	Dodge Match	20,000	0	(2,707)	17,293
336M	Dodge Match	-	30,000	-	30,000
277M	Sunoco Match	9,522	0	(7,255)	2,267
290M	Sunoco Match	8,473	0	(6,576)	1,897
997	Vehicle Allocation	5,198	5,026	(3,538)	6,686
999	Equipment Allocation	8,326	4,584	(3,909)	9,001
	OUTREACH DEPT needs	-	9,000	-	9,000
	Sunoco for NAS replacement	4,400	0	0	4,400
	Dodge Remainder UNASSIGNED	21,551	0	0	21,551
	Sunoco Remainder UNASSIGNED	80,823	0	0	80,823
	Energy Transfer UNASSIGNED	-	10,000	-	10,000
	Total FUNDS WITH MGMT DESIGNATIONS (FDR)	426,764	81,631	(201,460)	306,935

	FUNDS WITH DONOR RESTRICTION (FDR)	Dec 31, 2018	Additions	Releases	December 31, 2019
237	WPF Schuylkill Highlands	35,143	0	(35,143)	0
238	WPF Middle Schuylkill	88,828	0	(67,321)	21,507
239	WPF Kirkwood Cohansey	32,565	0	(32,565)	0
337	WPF Schuylkill Highlands	61,045	29,800	(22,971)	67,874
338	WPF Middle Schuylkill	19,342	48,201	(31,394)	36,149
339	WPF Kirkwood Cohansey	32,000	32,000	(19,447)	44,553
276	WPF CCMP Revision	48,971	0	(48,971)	0
322	RASCL	1,965	17,560	(12,940)	6,585
248&317	DNS Clean Water Alliance	(1,535)	30,000	(28,465)	-
314	Sue Kilham Reasearch Fund	10,000	10,000	(3,908)	16,092
271&309	3M Rain Gardens	21,626	-	(12,070)	9,556
318	Wilmington Flower Market	2,875	0	(2,875)	0
033 & 346	Teachers Workshop	8,465	13,600	(13,772)	8,293
350	Klein / Paul Fund	-	10,766	(84)	10,682
	Dodge 2018 for 2019 moved to FDR	30,000		(30,000)	0
	Dodge 2019 for 2020 UNASSIGNED	-	30,000	-	30,000
	Total FUNDS WITH DONOR RESTRICTION (FDR)	391,290	221,927	(361,926)	251,291

HISTORY OF BALANCE SHEET ACCOUNTS																			
		2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002
ASSETS																			
Operating Cash		\$ 360	\$ 23	\$ 900	\$ 1,150	\$ 697	\$ 604	\$ 503	\$ 673	\$ 338	\$ 404	\$ 701	\$ 639	\$ 706	\$ 717	\$ 504	\$ 447	\$ 556	\$ 513
Certificates of Deposit		-	-	262	304	451	548	545	501	501	452	-	-	-	-	-	-	-	-
Endowment - DE Comm Foundation		19	19	17	17	16	16	16	15	14	14	12	10	14	13	12	11	10	-
Investments - Vanguard		714	967	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CASH		1,093	1,009	1,179	1,471	1,164	1,168	1,064	1,189	853	870	713	649	720	730	516	458	566	513
Accounts Receivable		242	359	487	451	115	104	58	52	559	511	341	464						
Accrued Revenues		484	647	305	132	413	318	454	229			-	-	508	316	258	236	130	132
Prepaid Expenses		46	33	42	29	13	13	24	24	26	22	31	18	13	6	12	3	1	-
Inventory		-	4	4	4	6	7	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets , Net		36	53	41	57	8	9	6	10	8	16	29	30	45	54	62	32	42	24
Security Deposit		-	9	9	9	9	7	-	-	-	-	-	-	-	-	-	2	2	2
TOTAL ASSETS		\$ 1,901	\$ 2,114	\$ 2,067	\$ 2,153	\$ 1,728	\$ 1,626	\$ 1,606	\$ 1,504	\$ 1,446	\$ 1,419	\$ 1,114	\$ 1,161	\$ 1,286	\$ 1,106	\$ 848	\$ 731	\$ 741	\$ 671
LIABILITIES & NET ASSETS																			
Payables & Accrued Expenses		127	129	176	99	23	35	42	48	22	36	30	54	181	40	42	13	10	13
Deferred Revenues		56	90	58	61	36	4	31	40	61	74	50	254	250	248	160	313	402	378
Funds with Management Designation		307	427	310	332	203	147	78	77	-	-	-	-	-	-	-	-	-	-
Funds with Donor Restriction		251	391	442	534	319	276	226	130	168	135	72	-	-	-	-	-	-	-
Funds without Restriction		1,160	1,077	1,081	1,127	1,147	1,159	1,229	1,209	1,195	1,174	962	853	855	818	646	405	329	280
TOTAL LIAB'S & NET ASSETS		\$ 1,901	\$ 2,114	\$ 2,067	\$ 2,153	\$ 1,728	\$ 1,621	\$ 1,606	\$ 1,504	\$ 1,446	\$ 1,419	\$ 1,114	\$ 1,161	\$ 1,286	\$ 1,106	\$ 848	\$ 731	\$ 741	\$ 671
Accts Rcvble & Acc Rev Target = \$500M		726	1,006	792	583	528	422	512	281	559	511	341	464	508	316	258	236	130	132
Available Reserves Target = \$1,000M		479	101	369	544	606	741	729	942	624	661	591	395	470	482	356	145	164	135

2020 Development Income/Goal*

as of 2/20/2020

*These numbers do not include expenses and restricted government grant funding

Category	2020 Actual	2020 Goal	2019 Actual	2019 Goal	2018 Actual	2017 Actual	2016 Actual	2020 Notes
Annual Fund	\$ 4,811	\$ 95,000	\$ 49,884	\$ 70,000	\$ 59,994	\$ 61,059	\$ 57,006	
Individual Donor Restricted		\$ 5,000	\$ 19,579	\$ -	\$ 10,000			5K for Kilham Fund.
Foundation - Minimally Restricted	\$ -	\$ 30,000	\$ 37,000	\$ 30,000	\$ 25,989	\$ 30,000	\$ 45,000	
Foundation - Unrestricted	\$ -		\$ 10,000		\$ 25,000			
Corporate Minimally Restricted	\$ -	\$ 1,000	\$ 32,337	\$ 10,000	\$ 34,000	\$ 14,500	\$ 22,438	
Events		\$ 5,000	\$ 14,188	\$ 10,000	\$ 11,997	\$ 11,048	\$ 4,544	
CESP	\$ -	\$ 20,000	\$ 4,500	\$ 5,000	\$ 5,201	\$ 6,000	\$ 9,500	
DE License Plates	\$ -	\$ 15,000						
Celebration (sponsors)	\$ -	\$ 86,500	\$ 80,200	\$ 80,000	\$ 70,400	\$ 84,300	\$ 73,650	
Celebration (tickets/auction)	\$ -	\$ 29,000	\$ 29,388	\$ 15,000	\$ 21,280	\$ 25,074	\$ 24,315	
Summit Sponsorships/Support	\$ -	\$ 28,000	\$ 32,100	\$ 34,000	\$ 26,500	\$ 19,350	\$ 38,150	
Total		\$ 314,500	\$ 309,176	\$ 254,000	\$ 290,361	\$ 251,331	\$ 274,603	

PDE 2020 Grant Status (Proposals submitted, approved, or under review as of 2/19/20)

Opportunity Name	Organization Name	Application Due Date	Stage	Ask Amount	Award Amount
PA DEP - CZM Grant FY19 - Living Shorelines	PA DEP	10/16/2018	Grant - Approved Pending Contract	\$ 50,000	\$ 50,000
PA DEP - CZM Grant FY19 - Coast Day 2020	PA DEP	10/15/2018	Grant - Approved Pending Contract	\$ 39,401	\$ 39,401
National Fish & Wildlife Foundation - Delaware Watershed Conservation Fund 2019:	National Fish & Wildlife Foundation	4/11/2019	Grant - Approved Pending Contract	\$ 181,501	\$ 181,501
National Fish & Wildlife Foundation - National Coastal Resilience Fund Grant 2019	National Fish & Wildlife Foundation	5/20/2019	Grant - Approved Pending Contract	\$ 125,000	\$ 125,000
Barnegat Bay Partnership - EPA R2 WPDG 2019	Barnegat Bay Partnership	6/14/2019	Grant - Approved Pending Contract	\$ 150,000	\$ 60,000
National Geographic Participatory Science Grant	National Geographic	7/8/2019	Grant - Approved Pending Contract	\$ 7,625	\$ 7,625
Pinelands Preservation Alliance - NFWF Pass-Through - #336	Pinelands Preservation Alliance		Grant - Approved Pending Contract	\$ 9,000	\$ 9,000
Longwood Gardens - FWMP Contract 2020	Longwood Gardens	10/2/2019	Grant - Awarded	\$ 4,017	\$ 4,017
Delaware Sea Grant 2020	Delaware Sea Grant	1/22/2020	Grant - Awarded	\$ 7,200	\$ 7,200
			Total Awarded	\$ 573,744	\$ 483,744
USDA - Northeastern Regional Aquaculture Center 2019	U.S. Department of Agriculture	9/6/2019	Proposal - Submitted	\$ 50,000	
DNREC CWQIG FY20 - FW Mussel Carrying Capacity	DNREC	9/11/2019	Proposal - Submitted	\$ 56,876	
DNREC CWQIG FY20 - LS Water Quality Benefit	DNREC	9/11/2019	Proposal - Submitted	\$ 74,817	
PA DEP Coastal Zone Management Grant FY20	PA DEP	10/15/2019	Proposal - Submitted	\$ 62,712	
William Penn Foundation Funding for Floating Water Workshop at FWW	Fairmount Water Works Interpretative Ctr	10/21/2019	Proposal - Submitted	\$ 30,000	
PA DEP Coastal Zone Management Grant FY20	PA DEP	10/15/2019	Proposal - Submitted	\$ 57,044	
Ecological Effects of Sea Level Rise	National Center for Coastal Ocean Science	12/6/2019	Proposal - Submitted	\$ 4,332	
DE Grant in Aid - FY21 Funding	State of Delaware	12/6/2019	Proposal - Submitted	\$ 72,500	
Environmental Endowment for NJ, Inc. - Grant 2020	Environmental Endowment for NJ, Inc.	12/14/2019	Proposal - Submitted	\$ 20,000	
Environmental Endowment for NJ, Inc. - Grant 2020	Environmental Endowment for NJ, Inc.	12/14/2019	Proposal - Submitted	\$ 20,000	
Temper of the Times Foundation 2019 Grant Opportunity	Temper of the Times	12/16/2019	Proposal - Submitted	\$ 15,000	
EPA Region 3 Environmental Education Grant Program	U.S. EPA Region 3	1/6/2020	Proposal - Submitted	\$ 77,026	
NOAA FY 2020 Community-Based Restoration Program - Coastal and Marine Habitat Restoration Grant	NOAA	1/8/2020	LOI - Submitted		
			Total Pending	\$ 540,307	

Supplemental Funding - PWD 2020	Philadelphia Water Department	12/5/2019	Withdrawn	\$ 34,000	
			Total Withdrawn	\$ 34,000	

PDE 2019 Grant Status (Proposals submitted, approved, declines , or under review through 12/31/19)

Opportunity Name	Organization Name	Date Submitted	Stage	Ask Amount	Award Amount
PA DEP - CZM Grant FY19 - Living Shorelines	PA DEP	10/16/2018	Grant - Awarded	\$ 50,000	\$ 50,000
PA DEP - CZM Grant FY19 - Coast Day 2020	PA DEP	10/15/2018	Grant - Awarded	\$ 39,401	\$ 39,401
National Fish & Wildlife Foundation - Delaware Watershed Conservation Fund 2019:	National Fish & Wildlife Foundation	4/11/2019	Grant - Awarded	\$ 181,501	\$ 181,501
National Fish & Wildlife Foundation - National Coastal Resilience Fund Grant 2019	National Fish & Wildlife Foundation	5/20/2019	Grant - Awarded	\$ 125,000	\$ 125,000
Barnegat Bay Partnership - EPA R2 WPDG 2019	Barnegat Bay Partnership	6/14/2019	Grant - Awarded	\$ 150,000	\$ 60,000
National Geographic Participatory Science Grant	National Geographic	7/8/2019	Grant - Awarded	\$ 7,625	\$ 7,625
Welfare Foundation - Oyster Shell Recycling in NCC	Welfare Foundation	10/15/2018	Grant - Awarded	\$ 25,000	\$ 25,000
Laffey-McHugh Foundation - Grant 2018	Laffey-McHugh Foundation	10/1/2018	Grant - Awarded	\$ 10,000	\$ 10,000
DNERR Coastal Research Grant - 2018 #320 S	DNREC DNERR	10/5/2018	Grant - Awarded	\$ 25,688	\$ 25,688
DNREC - 2018-2019 - RASCL - 322	DNREC	10/5/2018	Grant - Awarded	\$ 20,000	\$ 15,000
PA DEP - Environmental Education Grant 2019 - 340	PA DEP	1/11/2019	Grant - Awarded	\$ 24,700	\$ 24,700
NJ DEP - EPA WPDG - #303S Yr 2 Funding	NJ DEP	12/6/2018	Grant - Awarded	\$ 25,000	\$ 25,000
Schuylkill River Restoration Fund - Grant 2019	Schuylkill River Restoration Fund	4/18/2019	Grant - Awarded	\$ 70,000	\$ 65,000
National Fish & Wildlife Foundation - Delaware River Restoration Fund 2019 Targeted Implementation and Cornerstone Grant	National Fish & Wildlife Foundation	4/11/2019	Grant - Awarded	\$ 200,008	\$ 200,008
NOAA - National Sea Grant - Aquaculture 2019 - 342	NOAA	4/24/2019	Grant - Awarded	\$ 89,000	\$ 89,000
SUEZ Delaware - Teachers' Workshop Grant 2019	SUEZ Delaware	5/16/2019	Grant - Awarded	\$ 3,000	\$ 3,000
PSEG Foundation - Teacher Workshops 2019	PSEG Foundation	3/1/2019	Grant - Awarded	\$ 4,000	\$ 4,000
U.S. EPA Region 3 - Section 320 National Estuary Program Grant FY20	U.S. EPA Region 3	6/1/2019	Grant - Awarded	\$ 650,000	\$ 650,000
PA DEP CZM Mussel Stocking - 288	PA DEP	4/25/2019	Grant - Awarded	\$ 50,000	\$ 50,000
DNREC - FY20 Funding	DNREC	7/25/2019	Grant - Awarded	\$ 61,200	\$ 61,200
City of Wilmington - Earth Day and Arbor Day 2020 - #333	City of Wilmington	8/5/2019	Grant - Awarded	\$ 40,000	\$ 40,000
City of Wilmington - 2019-20 Stormwater Art Contest - 334	City of Wilmington	8/5/2019	Grant - Awarded	\$ 22,861	\$ 22,000
City of Wilmington - 2019-20 Outdoor Student Learning Program	City of Wilmington	8/5/2019	Grant - Awarded	\$ 10,000	\$ 10,000
Philadelphia Water Department - FY20 Amendment	Philadelphia Water Department	4/16/2019	Grant - Awarded	\$ 360,000	\$ 360,000
Delaware Center for the Inland Bays - Oyster Filtration CWQIG 2019 #329	Delaware Center for the Inland Bays	8/21/2019	Grant - Awarded	\$ 5,850	\$ 5,850
Geraldine R. Dodge Foundation - Grant 2019	Geraldine R. Dodge Foundation	9/9/2019	Grant - Awarded	\$ 40,000	\$ 30,000
The Energy Transfer/Sunoco Foundation - Grant 2019	The Energy Transfer/Sunoco Foundation	9/24/2019	Grant - Awarded	\$ 10,000	\$ 10,000
Pew Charitable Trust - Advancing Sustainable Shellfish Resource Planning in NJ - #351S	Pew Charitable Trust	9/25/2019	Grant - Awarded	\$ 30,000	\$ 30,000
Longwood Gardens - FWMP Contract 2020	Longwood Gardens	10/2/2019	Grant - Awarded	\$ 4,017	\$ 4,017
City of Wilmington - Earth Day and Arbor Day 2020 - #333 - Printing Costs PO	City of Wilmington	8/5/2019	Grant - Awarded	\$ 4,904	\$ 4,904
GreenWatch Teacher Workshops - Grant 2019	GreenWatch Institute	3/1/2019	Grant - Awarded	\$ 3,000	\$ 3,000

			<i>Total Awarded</i>	\$ 2,341,755	\$ 2,230,894
Opportunity Name	Organization Name	Date Submitted	Stage	Ask Amount	Award Amount
USDA - Northeastern Regional Aquaculture Center 2019	U.S. Department of Agriculture	9/6/2019	Proposal - Submitted	\$ 50,000	
DNREC CWQIG FY20 - FW Mussel Carrying Capacity	DNREC	9/11/2019	Proposal - Submitted	\$ 56,876	
DNREC CWQIG FY20 - LS Water Quality Benefit	DNREC	9/11/2019	Proposal - Submitted	\$ 74,817	
PA DEP Coastal Zone Management Grant FY20	PA DEP	10/15/2019	Proposal - Submitted	\$ 62,712	
William Penn Foundation Funding for Floating Water Workshop at FWW	Fairmount Water Works Interpretative Ctr	10/21/2019	Proposal - Submitted	\$ 30,000	
PA DEP Coastal Zone Management Grant FY20	PA DEP	10/15/2019	Proposal - Submitted	\$ 57,044	
Ecological Effects of Sea Level Rise	National Center for Coastal Ocean Science	12/6/2019	Proposal - Submitted	\$ 4,332	
DE Grant in Aid - FY21 Funding	State of Delaware	12/6/2019	Proposal - Submitted	\$ 72,500	
Environmental Endowment for NJ, Inc. - Grant 2020	Environmental Endowment for NJ, Inc.	12/14/2019	Proposal - Submitted	\$ 20,000	
Environmental Endowment for NJ, Inc. - Grant 2020	Environmental Endowment for NJ, Inc.	12/14/2019	Proposal - Submitted	\$ 20,000	
Temper of the Times Foundation 2019 Grant Opportunity	Temper of the Times	12/16/2019	Proposal - Submitted	\$ 15,000	
			Total Pending	\$ 463,281	
NY Community Trust - Vulnerability Assessment and Adaptation Strategies	The New York Community Trust	10/8/2018	Grant - Declined	\$ 133,124	
Environmental Endowment for NJ, Inc. - Grant 2019	Environmental Endowment for NJ, Inc.	12/15/2018	Grant - Declined	\$ 20,000	
National Fish & Wildlife Foundation Five Star & Urban Waters Grant 2019	National Fish & Wildlife Foundation	1/31/2019	Grant - Declined	\$ 43,101	
Schuylkill Highlands - Grant 2019	Natural Lands Trust	4/30/2019	Grant - Declined	\$ 21,000	
NJ DEP - Resilient NJ Grant 2019	NJ DEP	5/31/2019	Grant - Declined	\$ 80,000	
Ramboll Environ - DRWC Wetlands Park	Ramboll Environ	7/8/2019	Grant - Declined	\$ 61,750	
Stantec Consulting Services, Inc. - DRWC Grant 2019	Stantec Consulting Services, Inc.	7/8/2019	Grant - Declined	\$ 51,001	
DNREC - DE Climate Action Plan Community EngagementBid	DNREC	8/26/2019	Grant - Declined	\$ 69,150	
			Total Declined	\$ 479,126	
National Fish & Wildlife Foundation - Resilient Communities Grant 2019	National Fish & Wildlife Foundation	2/21/2019	LOI - Declined	\$ 200,000	
NOAA - PA Sea Grant 2019	NOAA	3/11/2019	LOI - Declined		
The Watershed Institute - Grant 2019	The Watershed Institute	8/2/2019	LOI - Declined	\$ 7,800	
NOAA Marine Debris Removal 2020	NOAA	9/4/2019	LOI - Declined	\$ 150,000	
Supplemental Funding - PWD 2020	Philadelphia Water Department	12/5/2019	Withdrawn	\$ 34,000	
			Total LOIs not advanced to full proposals	\$ 391,800	



Press Clips for February 2020 PDE Board Meeting

Date	Publication	Title
12/9/19	Metro Philly	Trashy Chic? These artsy waste baskets to be installed in Juniata, Southwest Philly
Article Abstract:	Starting December 12, hand-painted trash lids will be on display in Juniata Park and Southwest Philadelphia as part of the city's Community Cans program, which uses art and community engagement to help reduce litter.	
Date	Publication	Title
12/12/19	Cape May County Herald	Advisory Committee on Climate Change Formed by Delaware River Basin Commission
Article Abstract:	At its fourth quarter business meeting Dec. 11, the Delaware River Basin Commission (DRBC) unanimously approved a resolution establishing the Advisory Committee on Climate Change (ACCC).	
Date	Publication	Title
12/19/19	The Dover Post	Coons' agriculture, environmental priorities included in 2020 spending bill
Article Abstract:	Sen. Chris Coons secured funding for agriculture and environmental priorities in the federal spending bill for fiscal 2020, which passed Congress on Dec. 19. The bill increases funding for the National Estuary Program to \$29.8 million. This includes \$662,500 for each of Delaware's two national estuaries, the Partnership for the Delaware Estuary and the Center for the Inland Bays.	
Date	Publication	Title
1/22/19	Sussex Environmental Consultants	Governor Carney, lawmakers announce major investments in clean water
Article Abstract:	Gov. John Carney and lawmakers announced new investments in clean water across Delaware. The Clean Water for Delaware Act will create a Delaware Clean Water Trust to help rebuild Delaware's drinking water infrastructure, prevent flooding in vulnerable communities, and keep contamination out of our waterways.	

PHILADELPHIA ([HTTPS://WWW.METRO.US/NEWS/LOCAL-NEWS/PHILADELPHIA](https://www.metro.us/news/local-news/philadelphia))

Trashy chic? These artsy waste baskets to be installed in Juniata, Southwest Philly

A new kind of artistic expression taking root in Philly.

By Becca Glasser-Baker (<https://www.metro.us/node/805499>)

Published : December 09, 2019

1/5

[BACK TO TOP](#)



Some of trash can lids painted at community paint day at Ferko Playground

TOOKANY/TACONY-FRANKFORD WATERSHED PARTNERSHIP

Philly is well-known for its colorful murals, but now there's a new kind of canvas to showcase local art – trash can lids.

Starting December 12, hand-painted trash lids will be on display in Juniata Park and Southwest Philadelphia as part of the city's Community Cans program, which uses art and community engagement to help reduce litter.

According to city officials, research shows that residents are more likely to use decorated trash cans to keep the neighborhood beautiful and prevent pollutants like micro-plastics get in the waterways.

The program is a partnership between The Partnership for the Delaware Estuary and partners at the Philadelphia Water Department, Mural Arts Philadelphia, and the City of Philadelphia's Zero Waste and Litter Cabinet. The new method of artistic expression was made possible through a grant from the Environmental Protection Agency's (EPA) Trash Free Waters program.

The partners provided 50 trash cans to organizations in Juniata Park and Southwest Philly, according to organizers.

The Tookany/Tacony-Frankford Watershed Partnership (TTF) took the lead for the Juniata Park project. A neighborhood native, artist Jay Coreano hosted a community paint day at the Ferko Playground where community members painted 20 trash can lids with bright colors and positive messaging. The trash cans will be installed on Cayuga Street and other corridors.

In Southwest Philly, the Southwest Community Development Corporation and the African Cultural Alliance of North America (ACANA) were in charge of the artsy cans. Local Artist, Rhonda Davis worked with students at Tilden Middle School to paint 30 trash can lids. These cans will be installed on Woodland Avenue and other areas nearby.

Any community group or organization can participate in the program. Residents can visit cleanphl.org (<https://cleanphl.org/communitycans/>) to learn about bringing the program to their neighborhood and connect with representatives from the Litter Cabinet and the Zero Waste.

https://www.capemaycountyherald.com/news/environment/article_9ebd09be-1d55-11ea-adab-df24ff8e16c8.html

Advisory Committee on Climate Change Formed by Delaware River Basin Commission

Press Release Dec 12, 2019

WEST TRENTON - At its fourth quarter business meeting Dec. 11, the Delaware River Basin Commission (DRBC) unanimously approved a resolution establishing the Advisory Committee on Climate Change (ACCC).

According to a release, “DRBC has recognized potentially significant impacts to the water resources of the Delaware River Basin posed by climate change, for example, salinity impacts from sea level rise and changes in the seasonality and volume of streamflows,” stated DRBC Executive Director Steve Tambini. “The ACCC will provide the commission and the basin community with vital, scientific expertise for identifying and prioritizing these threats and vulnerabilities, as well as provide recommendations for mitigation, adaptation and improved resiliency.”

Part of the ACCC’s initial charge is to help inform DRBC’s future water resource planning efforts considering climate change; support development of a comprehensive study on climate impacts to the basin’s water supply and water quality; and organize a Delaware River Basin Climate Forum with commission staff and partners to share basin-focused climate science.

The ACCC will be comprised of up to 18 individuals with relevant expertise, split in half between reserved (appointed by the commissioners or their alternates, representing the basin states, federal government, New York City Bureau of Water Supply, Philadelphia Water Department, and the Partnership for the Delaware Estuary) and non-reserved (appointed by the executive director, representing academia/research institutions, environmental/watershed organizations, business/industry, and/or water/wastewater utilities) members. The committee is authorized for 10 years and can be renewed or extended prior to its expiration in 2029.

DRBC has six advisory committees and one sub-committee to an advisory committee; the ACCC will be its seventh advisory committee.

Information on each is available at <https://bit.ly/2YItDd6>

Commission advisory committees are important forums for information-sharing, dialogue, and coordination among stakeholders and member state agencies; they also help inform the commission's policy decisions. All advisory committee and sub-committee meetings are open to the public.

The DRBC is a federal/interstate government agency created in 1961 by concurrent compact legislation, marking the first time that the federal government and a group of states joined together as equal partners in a river basin planning, development, and regulatory agency. The five commission members are the governors of the basin states (Delaware, New Jersey, New York, and Pennsylvania) and the commander of the U.S. Army Corps of Engineers' North Atlantic Division, who represents the federal government.

DOVER POST

Coons' agriculture, environmental priorities included in 2020 spending bill

By Delaware News Desk

Posted Dec 19, 2019 at 5:00 PM

Updated Dec 19, 2019 at 8:53 PM

Sen. Chris Coons secured funding for agriculture and environmental priorities in the federal spending bill for fiscal 2020, which passed Congress on Dec. 19.

"Delaware's natural resources help drive our economy and make our state a great place to live and work," said Coons. "I'm pleased that we secured funding for conservation and recreation programs that will have a direct impact on our region. Delaware also plays a critical role in feeding America's families, and I'm proud that we provided strong funding to support Delaware farmers and our poultry industry. This funding will help create a cleaner environment and a stronger local economy, and I'm glad my colleagues came to a bipartisan agreement on this bill so we can support Delawareans and Americans across the country."

The federal spending bill includes funding for agriculture and environmental priorities that will directly benefit Delaware:

- The bill increases funding for the Agricultural and Food Research Initiative to \$425 million, supporting research at Delaware universities on agriculture, natural resources, clean energy production, rural development and nutrition.
- The bill provides \$62.8 million for Avian Health programs, which fund critical monitoring and research to prevent and control the spread of poultry diseases in the commercial poultry industry.
- Full funding is provided for key Department of Agriculture programs that help Delaware farmers protect water quality, preserve land and improve soil health.
- The bill increases funding to \$87 million for the National Sea Grant College Program. The University of Delaware's Lewes campus is a member of this program.
- The bill provides an increase to \$9.7 million for the Delaware River Basin Restoration Program, which funds conservation projects focusing on clean water, habitat, recreation and flow management in the Delaware River watershed, benefitting Delaware, New Jersey, Pennsylvania and New York.
- The bill increases funding for the Chesapeake Bay Program to \$85 million, helping Delaware and other bay states protect and restore the health of the Chesapeake Bay watershed. \$3 million is also provided for the Chesapeake Bay Gateways and Watertrails Network, which provides recreational opportunities throughout the region.

- The bill increases funding for the National Estuary Program to \$29.8 million. This includes \$662,500 for each of Delaware's two national estuaries, the Partnership for the Delaware Estuary and the Center for the Inland Bays.
- The bill increases funding for the National Park Service's Partnership Wild and Scenic Rivers program to \$3.58 million. Coons led the bill that added Delaware's White Clay Creek to the program.
- The bill increases funding for the North American Wetlands Conservation Fund to \$46 million and for the Land and Water Conservation Fund to \$495 million. Both help protect open space, wetlands and wildlife habitat in Delaware and throughout the country.

Governor Carney, lawmakers announce major investments in clean water

By Rob Petree - January 22, 2020



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Governor John Carney announces new investments in clean water in Delaware

Governor John Carney was joined by lawmakers on Tuesday to announce new investments in clean water across the state of Delaware.

The Clean Water for Delaware Act — sponsored by Representative Longhurst and Senator McBride — will create a Delaware Clean Water Trust to help rebuild Delaware's drinking water infrastructure, prevent flooding in vulnerable communities, and keep contamination out of our waterways.

The Trust will be initially funded with \$50 million in Governor Carney's proposed Fiscal Year 2021 budget. Governor Carney will release his budget proposal on Thursday, January 30, at the Delaware Public Archives.

"From the Brandywine Creek to the Inland Bays, we have special natural places in our state. Water is Delaware's most basic and valuable resource, and we should protect that resource for future generations," said Governor Carney. "We also need to make sure that all Delaware families have access to clean drinking water. Delawareans deserve clean water. It's as simple as that."

"This is a monumental piece of legislation for Delaware that impacts a resource we simply cannot live without: water. The time to protect our waterways, support our stormwater systems and ensure clean, healthy drinking water to our residents is now," said House Majority Leader Valerie Longhurst, chief sponsor of the Clean Water for Delaware Act. "I've traveled up and down the state talking to Delawareans about how we need to protect our natural resources. This is an issue of environmental justice. Clean drinking water, safe waterways, updated infrastructure and adequate wastewater treatment are not luxuries; they are necessities. What we are doing today is taking a huge step forward toward securing our future and ensuring that our children and grandchildren have those necessities of life."

"No community in Delaware should live in fear of polluted water and failing wastewater systems," said Senate President Pro Tempore David McBride. "Yet across our great state, hundreds of our residents must be leery of the water they drink and the fish they catch. As we enter our third straight year of surpluses, the time has come to take action. I want to thank Governor John Carney for working with the General Assembly to find the revenue we need to begin addressing this problem today. Our vulnerable communities simply cannot wait any longer."

"I want to commend Governor John Carney for taking this critical step to secure our public health, our environment, our economy, and our way of life," said Senator Bryan Townsend. "Today, a large number of Delaware's waterways have become polluted, whole communities cannot drink their tap water, and the majority of wastewater infrastructure desperately needs to be replaced. This funding is a step in the right direction."

The Clean Water for Delaware Act will require an annual strategic planning process, and will place a new emphasis on infrastructure projects in low-income, underserved communities. In the first year, \$50 million in state funding will leverage significant federal investment in Delaware's water quality.

"Ninety percent of Delaware's waterways are polluted or impaired. Nearly five years ago Delaware Nature Society founded the Clean Water Campaign as a statewide coalition to secure funding to improve Delaware's water quality. The

coalition and our Water Warriors have been with us every step of the way. This new proposal is a giant step toward clean water in Delaware,” said Anne Harper, Executive Director of the Delaware Nature Society. “Clean water is critical to Delaware’s economy, environment, wildlife, food supply and public health. We look forward to working with Governor Carney, Rep. Longhurst, Senator McBride, Senator Townsend, the General Assembly and our Water Warrior volunteers to secure the proposed \$50 million in clean water funding.”

“Economic development starts with infrastructure investment,” said Dave DuPlessis, President of the American Council of Engineering Companies-Delaware. “Clean water and sustainable water infrastructure is often taken for granted and the cost of service is frequently underestimated. We are grateful that the Governor and leaders of the General Assembly recognize the value of this investment to our quality of life and the economy. Thank you to Governor Carney, Rep. Longhurst and Sen. McBride for creating a program that makes Delaware cleaner and safer while adding much needed infrastructure to our state which will have positive impacts on our economy for years to come.”

“The Delaware Rural Water Association is a nonprofit trade association that works with every water and wastewater facility in the State of Delaware in maintaining compliance,” said Rick Duncan, Executive Director of the Delaware Rural Water Association. “Having this type of resource of funding will play a vital role in our small community water systems that are having difficulty seeking those funds to support infrastructure needs and maintain compliance.”

Dian Taylor, CEO and President of Artesian Water Company said “Artesian supports the Governor’s Clean Water initiative. It has been our commitment for over the last hundred years and we adamantly believe that everyone has the right to clean safe drinking water. We commend the Governor’s efforts to protect our State’s most essential resource.”

“PDE is excited about Governor Carney’s proposed Clean Water Trust initiative that will provide new resources to improve and protect Delaware’s precious water resources,” said Kathy Klein, Executive Director of the Partnership for the Delaware Estuary. “Strategic use of this funding will help to address long standing challenges and implement clean water goals and strategies in the Delaware Estuary Program’s Comprehensive Conservation Management Plan.”

“As a global leader in the provision of environmental services, SUEZ supports this effort to protect our most precious natural resource, clean water,” said Larry Finnicum, Director of SUEZ Delaware Operations.

“Clean water is essential now and for future generations, and we commend Governor Carney and our state legislators who have committed to make water quality a top priority in 2020,” said Sherri Evans-Stanton, Director of the Delaware Chapter of the Sierra Club. “Our residents, visitors and businesses deserve safe drinking water and the Governor’s pledge to dedicate \$50 million in funds will provide momentum to address Delaware’s clean water efforts. Given the degree to which our state economy, from agriculture to tourism, depends on clean water it is imperative to keep moving forward. Most of all, we want to thank Governor Carney for his leadership to assist communities that often lack funding necessary to clean up their water.”
